

## **JOB POSTING**

**JOB TITLE:** Maintenance Lead Days – (M-F)  
**WAGE RANGE:** \$22.00 Per Hour  
**DEPARTMENT:** Maintenance – Forrester  
**REPORTS TO:** Maintenance Supervisor

### **Job Summary:**

As a working Lead in the Maintenance Dept., work with Maintenance Supervisor in making individual skill assessments, work assignments and task completions. This includes training, general maintenance, troubleshooting, repair and fabrication on food production machinery, facility support equipment, electrical systems, pumps, conveyors, etc.

### **Job Requirements: 3 years maintenance experience within the past 5 years**

- High School diploma
- Proficient in basic math, reading, and writing skills
- Proficient in the use of common hand tools and hand-held power tools, and their safe operation while following OSHA and company safety guidelines.
- Ability to safely operate, repair, and maintain machinery
- Basic knowledge of 480v, 230v, and 120v electrical components
- Basic welding and fabrication skills; good mechanical aptitude and common sense
- Excellent communications skills, both verbal and written
- Ability to work cooperatively as a team member
- Adequate computer skills for handling work orders, e-mail, etc.
- Ability to work 20 ft. off the ground from a ladder, forklift cage, or lift platform
- Ability to work in confined spaces (with appropriate safety equipment, respirator)
- Ability to carry 50 lbs. for 50 ft; set up, and climb a 30' extension ladder
- 20-20 vision (may use corrective lenses), ability to see all primary colors

### **Job Duties: Essential Functions – Expertise and the ability to train others in the following:**

- Troubleshoot, repair, and maintain process and facility equipment
- Fabricate new equipment as needed
- Perform PM's on specified equipment as assigned
- Repair and maintain steam boiler and associated equipment
- Troubleshoot/Repair and Maintain Ammonia System
- Perform building repairs and maintenance as needed
- Generate, update, and close out work orders as required
- Troubleshoot, repair, and maintain forklifts, batteries, and related equipment
- Ability to be on call if needed

### ***Additional Responsibilities –***

- Keep shop and work areas neat and clean
- Follow all OSHA and company safety policies and rules
- Other duties as assigned