



## JOB POSTING

DATE: October 29, 2020  
JOB TITLE: **Maintenance Mechanic Nights**  
WAGE RANGE: \$15.00 per hour  
DEPARTMENT: Maintenance – Forrester Rd.  
REPORTS TO: Max Swanson

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### **Job summary:**

This position entails general maintenance, troubleshooting, repair, and fabrication work in areas, including: production, electrical systems, plumbing, forklift repair, plant heating, refrigeration and buildings maintenance.

### **Job Requirements:**

#### A. Education Requirements:

- 1.) High School diploma or equivalent.
- 2.) Proficient in basic math, reading, and writing skills.

#### B. Skill requirements:

- 1.) Proficient in the use of common hand tools and hand-held power tools, and their safe operation while following OSHA and company safety guidelines.
- 2.) Ability to safely operate, repair, and maintain machinery.
- 3.) Basic knowledge of 480v, 230v, and 120v electrical components.
- 4.) Basic welding and fabrication skills; good mechanical aptitude and common sense.
- 5.) Excellent communications skills, both verbal and written.
- 6.) Ability to work cooperatively as a team member.
- 7.) Adequate computer skills for handling work orders, e-mail, etc.

#### C. Physical Requirements:

- 1.) Ability to work 20 ft. off the ground from a ladder, forklift cage, or lift platform.
- 2.) Ability to work in confined spaces (with appropriate safety equipment).
- 3.) Ability to carry 50 lbs. for 50 ft; carry, set up and climb a 30' extension ladder.
- 4.) 20-20 vision (may use corrective lenses), ability to see all primary colors.

### **Job Duties:**

#### *Essential Functions –*

- 1.) Troubleshoot, repair, and maintain production equipment
- 2.) Fabricate new equipment as needed
- 3.) Perform PM's on specified equipment as assigned
- 4.) Repair and maintain steam boiler and associated equipment
- 5.) Perform building repairs and maintenance as needed
- 6.) Generate, update, and close out work orders as required
- 7.) Troubleshoot, repair, and maintain forklifts, batteries, and related equipment

#### *Additional responsibilities*

- 1.) Keep shop and work areas neat and clean
- 2.) Follow all OSHA and company safety policies and rules
- 3.) Other duties as assigned

This position is being posted **internally and externally**.